

## Police Registration FAQ

As of the 15<sup>th</sup> July the Hungarian government has introduced a special classification for foreign countries in response of the COVID-19 pandemic. This classification divides countries in 3 categories (green, yellow, red) based on the current coronavirus situation in each country. Those nationals who would like to enter Hungary from any of the zones are required to fill out a leniency application which can be submitted at <https://ugyintezes.police.hu/en/home>. We have collected and answered those questions which might come up while filling out this form. If you cannot find the answer to your question here, contact our colleagues of the International Directorate at [international@metropolitan.hu](mailto:international@metropolitan.hu).

- ❖ **I'm already a student of METU, I have my residence permit. Am I also required to fill out this form?**

Yes. Please don't forget to attach the following documents to your police registration:

- **Residence permit**
- **Student status verification form** (contact SIC for this document!)
- **Medicover contract** (please contact [adam.olah@metropolitan.hu](mailto:adam.olah@metropolitan.hu) for this document (also please mention your current Hungarian address in the email.))
- **Dormitory/housing contract** (contact dormitory/housing landlord for this document- in case of dormitory accommodation, you can also contact [dormitory@metropolitan.hu](mailto:dormitory@metropolitan.hu) )
- **Flight ticket**

- ❖ **I'm already a student of METU, but my residence permit expired while I was in my home country. Am I also required to fill out this form?**

Yes, but first you have to apply for a new visa at the Hungarian Consulate of your home country the same way as you did before travelling to Hungary for the first time to start your studies. Please contact the Student Information Center to obtain the university certificates to start your visa process.

Please don't forget to attach the following documents to your police registration:

- **Residence permit**
- **Student status verification form** (contact SIC for this document!)
- **Medicover contract** (please contact [adam.olah@metropolitan.hu](mailto:adam.olah@metropolitan.hu) for this document (also please mention your current Hungarian address in the email.))
- **Dormitory/housing contract** (contact dormitory/housing landlord for this document- in case of dormitory accommodation, you can also contact [dormitory@metropolitan.hu](mailto:dormitory@metropolitan.hu) )
- **Flight ticket**

- ❖ **I'm a new student and already have a student visa. Do I need to fill out this form?**

Yes. Please don't forget to attach the following documents to your police registration:

- **Student visa page from your passport**

- **Final Acceptance Letter** (Hungarian version!)
- **Medicover contract** (see it: in your Final Acceptance Letter Package)
- **Dormitory/housing contract** (you receive the contract upon paying the first month of the dormitory fee, in case you have any questions please contact [dormitory@metropolitan.hu](mailto:dormitory@metropolitan.hu) )
- **Flight ticket**

❖ **I cannot find the airport among the suggested options at the point of entry.**

In order to be able to choose the airport as the point of entry, you have to start typing „Liszt” which is the first word of the official name. Please pay attention that you have to choose specifically whether you arrive at Terminal A or B.

The „Responsible Authority” field will be filled out automatically based on your choice.

❖ **I tried to click on the next section at the bottom of the page, but nothing is happening.**

The assistance block at the bottom of the page is only for guidance to show which part should come next. To navigate between sections, use the bar on the left side of the page. Make sure that you have filled out all sections before finalizing and submitting the form.

❖ **What should I write in the „Detailed request” field?**

After choosing „Fullfilment of education or exam obligation...” the next step is to write a couple of sentences explaining the purpose of your travel. You don’t need to write a long explanation, you should focus on the most important facts. The short text should include which program you are studying or have been accepted to, when this program starts and that you are/you will be a full-time student of METU for the period of your studies.

❖ **I don’t know when I would be travelling / I haven’t booked my flight yet. What should I write for the date of entry?**

We highly recommend you to only fill out the form after you have booked a flight and would be able to upload the confirmation of your booking or the flight ticket itself.

A decision should be made by the police about your request in a couple of days, so you shouldn’t buy your ticket if you are not sure about your travel arrangements just to be able to fill out the form earlier.

If there would be a lot of uncertainties about when you could travel to Hungary, please make sure not to arrive before the date you have given in your police clearance.

❖ **Which documents should I upload for my police registration form?**

- **Residence permit**
- **Final Acceptance Letter** ((Hungarian version!) for freshmen) **or Student status verification form** (for upperclassmen- contact SIC for this document!)
- **Medicover contract** (please contact [adam.olah@metropolitan.hu](mailto:adam.olah@metropolitan.hu) for this document (also please mention your current Hungarian address in the email.))
- **Dormitory/housing contract** (contact dormitory/housing landlord for this document- in case of dormitory accommodation, you can also contact [dormitory@metropolitan.hu](mailto:dormitory@metropolitan.hu) )
- **Flight ticket**

❖ **I'm trying to select my country to give my address, but I can only see the list in Hungarian. Is something wrong?**

Not at all. Unfortunately the list of countries is only available in Hungarian, but you can match the English name of your country with its Hungarian equivalent here: <https://www.101languages.net/hungarian/country-names-hungarian/>

❖ **How should I fill out the address section and what if the place of the quarantine differs from my actual address?**

While filling out this section please make sure that you are providing the correct address **where you would be living after arriving to Hungary. It is crucial to provide the correct address in this field as the authorities will most likely check up on you during the time of isolation.**

**For freshmen:** Please use the address which is in your rental contract, whether you are staying in one of our dormitories or in your own apartment and not the address in your Final Acceptance Letter.

❖ **I have received error messages at the bottom of the page, but I'm not even finished yet.**

Don't worry, the page might automatically give an error message for those fields which have not been filled out yet, these should disappear as you fill out the required information. In this case the error message includes a „missing value”. If you receive a message which you cannot understand or you are not sure how to proceed, feel free to contact the International Directorate for advice.

❖ **Can I save my application and return later to finish?**

Unfortunately this option is not available, however if you have all the necessary information and documents ready, filling out the form shouldn't take too long.

Please keep in mind that if you close the application before finalizing and submitting it, the data will be lost and you have to start from the beginning.