

## GENERAL INFORMATION

<b>Full name of the institution</b>	Budapest Metropolitan University
<b>Institution's website</b>	<a href="http://metubudapest.hu">http://metubudapest.hu</a>
<b>Mailing Address</b>	Budapest Metropolitan University Nagy Lajos király útja 1-9. 1148 Budapest, HUNGARY
<b>Phone number</b>	+36 1 766 5304
<b>ERASMUS code</b>	HU BUDAPES45

## INTERNATIONAL DIRECTORATE

<b>International Director</b> <b>Institutional Coordinator</b>	<b>Ms. Denissza Blanár</b> E-mail: <a href="mailto:dblanar@metropolitan.hu">dblanar@metropolitan.hu</a> Phone: +36 1 766 5308
<b>Erasmus Administrative Coordinator</b> <ul style="list-style-type: none"> <li>• nominations</li> <li>• contact for incoming/outgoing students</li> <li>• transcripts</li> <li>• LA</li> </ul>	<b>Ms. Krisztina Kilián-Gadácsi</b> E-mail: <a href="mailto:erasmus@metropolitan.hu">erasmus@metropolitan.hu</a> Phone: +36 1 766 5304
<b>International Partnership Coordinator</b> <ul style="list-style-type: none"> <li>• contact for bilateral agreements</li> <li>• Erasmus+ international credit mobility</li> <li>• Campus Mundi</li> <li>• other cooperation projects</li> </ul>	<b>Mr. Károly Kopasz</b> E-mail: <a href="mailto:kkopasz@metropolitan.hu">kkopasz@metropolitan.hu</a> Phone: +36 1 766 6065
<b>International Officer - Front Office</b> <ul style="list-style-type: none"> <li>• contact for incoming students</li> <li>• contact for incoming/outgoing staff</li> </ul>	<b>Mr. Tibor Gadácsi</b> E-mail: <a href="mailto:erasmus@metropolitan.hu">erasmus@metropolitan.hu</a>

## ACADEMIC AND PRACTICAL INFORMATION

### Academic Calendar

<https://www.metubudapest.hu/calendar>

#### Fall semester

Nomination deadline: 15 May

Registration deadline: 15 June (1 June for Art students)

Semester begins: 2<sup>nd</sup> week of September

Semester ends: 2<sup>nd</sup> week of February

#### Spring Semester

Nomination deadline: 15 October

Registration deadline: 15 November (1 November for Art students)

Semester begins: 2<sup>nd</sup> week of February

Semester ends: 2<sup>nd</sup> week of June (study period: end of May)

### Application

<https://www.metubudapest.hu/incoming-exchange>

Nominated candidates have to submit their applications through our online system:

<http://incoming.metropolitan.hu/>

Required documents:

- copy of valid Health Insurance Card or proof of valid Health Insurance
- language certificate of minimum B2 English Level
- passport photo in JPG
- art-students only: portfolio of work

### Course Catalogue

<https://www.metubudapest.hu/incoming-exchange>

We offer a great variety of courses in English from all disciplines and an intercultural study program is also available: „Crossroads in Hungary” awarded with a certificate upon successful completion.

### Grading System

Hungary has a 5 scale grading system as explained in the table. At Metropolitan all credits are defined in ECTS.

LOCAL GRADES	ECTS GRADES
5	A
4	B
3	C
2	D, E
1	F (Fail)

## STUDENT LIFE INFORMATION

### Welcome Session

At the beginning of each semester.

### VISA

<https://www.metubudapest.hu/residence-permit-and-visa>

EU and EEA citizens do not need to hold a student visa to enter Hungary.

Non-EEA citizens need to apply for the residence permit together with the visa application before arrival in Hungary. Visit the website of the Office of Immigration and Nationality at: [www.bmbah.hu](http://www.bmbah.hu)

### Housing

<https://www.metubudapest.hu/accomodation>

Dormitory places are limited. On how to apply please consult the attached dormitory step by step guide.

### Medical Insurance

<https://www.metubudapest.hu/health-insurance>

EU and EEA citizens need to have their European Health Insurance Card. Non-EEA citizens have to have insurance covering their study period. The Insurance provider of Metropolitan is Medi-cover.

### Student Card

Will be delivered after arrival. Offers 50% discount on public transport and other discounts in museums and other facilities.

### Services

<https://www.metubudapest.hu/student-life>

- University Library
- Career Center
- Copy & Gift Shop
- Student Canteen
- Student Information Center
- Free WiFi