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## *A*

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### *A*ctive Student Status

An active student status means that you are currently following a study program at METU. Students have the option to go on a passive student status, which means that they are students at METU, but not following any courses for their study program.

## *C*

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### *C*ertificate of study-period

A Certificate of Study-Period is a document that proves you spent a certain period studying abroad. It shows the date when you arrived at the receiving institution, and the date when you finished at the receiving institution. These dates should always match the dates in your invitation letter and your Grant Agreement.

### *C*ourse-matching

Course-matching means that you have to pick courses for your Erasmus that are similar to the courses you would be following at METU. If two courses match, that means you will be learning the same thing abroad as you would be learning here. The reason why every student has to do course-matching is related transferring the credits. METU cannot award you any credits for courses that do not match.

### *C*urriculum

A curriculum is a learning plan. Every study has a curriculum that shows exactly what you courses you will be following, and what you'll be learning during those courses.

## *E*

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### *E*CTS

The European Credit Transfer System (ECTS) is a system that helps students transfer their credits from one university to another very easily. Thanks to this system, every credit is worth the same amount of study-hours for all universities that use it.

### *E*U Survey

The EU Survey is a survey that will automatically be sent to you by the European Erasmus+ Institute, after your mobility. This survey contains questions about all aspects of your Erasmus+ mobility period. It is mandatory that you complete this survey.

## *F*

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### *F*oreign Language Institute

The Foreign Language Institute is a department within Budapest Metropolitan University that takes care of all things related to foreign languages. You can find the Foreign Language Institute in room F115, at the Main Campus.

## *G*

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### *G*rant Agreement

Your Grant Agreement is a contract between you and METU that contains all the terms and conditions of your mobility period.

## *H*

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### *H*ome University

Your home university is the university where you are following a full-time degree (in your case, Budapest Metropolitan University).

## L

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### Language certificate

A language certificate is an official document that proves that you have the necessary level of English to study abroad. You can get a language certificate from any official tests that you have taken in the past (TOEFL, IELTS, Cambridge English, etc.). If you do not have a document like that, you can make an appointment with the Foreign Language Institute. They will then have a short interview with you, to test your English language skills. If you pass this interview, they will give you a language certificate.

### Learning Agreement

The Learning Agreement is an official document that contains all the academic information about your mobility period. It is basically an agreement between you, your university and the university abroad. It contains basic information about your university and the university abroad. It also shows the courses that you're going to take at the abroad university and how many ECTS-credits you will receive for each course. The Learning Agreement has to be signed by your university, the university abroad, and yourself.

## M

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### Mobility period

A mobility period is the period in which you will be studying abroad with Erasmus+.

## O

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### OLS

The OLS (Online Language Assessment) is a test that you have to take before going abroad, to prove again that you have the

necessary level of English to go on an Erasmus+ study period.

## R

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### Receiving University

The receiving university is the university abroad, where you are applying for a study-abroad period.

### Report

The report is a document that you have to make after your study period. Your report should be about how you experienced your Erasmus study-period. The report should be at least 2 pages long, also containing some pictures from your Erasmus period.

## T

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### Transcript of records

The transcript of records is an official document which shows all of your grades from previous semesters. You can get your transcript of records from the Student Information Centre.